

**CIVIL WORKS PROGRAM DEVELOPMENT AND EXECUTION COURSE
COURSE SCHEDULE AND OUTLINE
LAS VEGAS, NEVADA, 18-21 JUNE 2002
(53rd Session)**

Lsn Approx. Time and
No. Instructor Duration (Hours)

Outline

BEGIN 1ST DAY, TUESDAY, 18 JUNE 2001

- | | | | |
|---------------------|-----------|------------------------|--|
| 1. | Frederick | 8:00-9:00 am
(1) | <p>1. INTRODUCTION AND ORIENTATION</p> <p>a. Roll Call</p> <p>b. Registration Forms</p> <p>c. Administrative Announcements</p> <p>d. Hotel and Area Information</p> <p>e. Overview of Course</p> <p>f. Program and Budget Cycle</p> <p>2. THE CIVIL WORKS PROGRAM AND THE FEDERAL ORGANIZATION, AUTHORIZATIONS, APPROPRIATIONS</p> |
| 2. | Frederick | 9:00-10:00 am
(1) | <p>a. Executive Branch and Congressional Organizations</p> <p>(1) Office of the President</p> <p>(2) Office of Management and Budget</p> <p>(3) Office of the ASA(CW)</p> <p>(4) Corps of Engineers</p> <p>(5) Public Works Committees</p> <p>(6) Appropriations Committees</p> <p>(7) Budget Committees and Congressional Budget Office</p> <p>(8) Our Relationship with Congress</p> |
| <i>15-MIN BREAK</i> | | 10:00-10:15 am
(¼) | |
| 3. | Cook | 10:15-11:30 am
(1½) | <p>b. Authorization, Classification, and Deauthorization of Studies and Projects</p> <p>(1) Studies</p> <p>(2) Preconstruction Engineering & Design</p> <p>(3) New Projects</p> <p>(4) Other Programs and Program Limits</p> <p>(5) Cost Sharing</p> <p>(6) Classification</p> <p>(7) Deauthorization</p> |
| <i>LUNCH</i> | | 11:30-1:00 pm
(1½) | |
| 4. | Jones | 1:00-2:00 pm
(1) | <p>c. Appropriations</p> <p>(1) Titles and Structure</p> <p>(2) Budget Authority and Budget Outlays</p> <p>(3) Continuing Appropriations</p> <p>(4) Supplementals</p> |

Lsn Approx. Time and
No. Instructor Duration (Hours)

Outline

CONTINUE 1ST DAY, TUESDAY, 18 JUNE 2001

3. CIVIL WORKS PROGRAM DEVELOPMENT

- | | | | |
|---------------------|-------|----------------------|--|
| 5. | Luisa | 2:00-3:15 pm
(1¼) | a. Program Development Concepts and Guidance
(1) The Federal Budget
(2) Cost Estimates and Inflation
(3) Discount Rates and B/C Ratios
(4) Funding Ceilings and Levels
(5) Priorities and Balance
(6) New and Ongoing Requirements
(7) OMB and OASA(CW) Guidance
(8) EC Guidance |
| <i>15-MIN BREAK</i> | | 3:15-3:30 pm
(¼) | |
| 6. | Cook | 3:30-4:30 pm
(1) | b. General Investigations (GI) Program
(1) Reconnaissance Studies
(2) Feasibility Studies
(3) Preconstruction Engineering and Design (PED)
(4) Coordination Activities
(5) Data Collection Activities
(6) Research and Development |

BEGIN 2ND DAY, WEDNESDAY, 19 JUNE 2001

- | | | | |
|---------------------|---------|-----------------------|--|
| 7. | Luisa | 8:00-9:15 am
(1¼) | c. Construction Program
(1) Authority to Modify and Maintain Existing Projects
(2) Continuing Projects
(3) New Starts
(4) Major Rehabilitation
(5) Dam Safety Assurance
(6) Deficiency Correction
(7) Reconstruction
(8) Unstarted Projects and Separable Elements
(9) Resumptions
(10) Reimbursements
(11) Continuing Authorities Programs
(12) Aquatic Plant Control |
| 8. | Pointon | 9:15-10:15 am
(1) | d. Project Operation and Maintenance (O&M) and Other Operating Programs
(1) Objectives
(2) Background
(3) Program Development
(4) O&M Management
(5) Remaining Items
(6) Emergency Authorities |
| <i>15-MIN BREAK</i> | | 10:15-10:30 am
(¼) | |

<u>Lsn</u> <u>No.</u>	<u>Instructor</u>	<u>Approx. Time and</u> <u>Duration (Hours)</u>	<u>Outline</u>
CONTINUE 2ND DAY, WEDNESDAY, 19 JUNE 2001			
9.	Frederick	10:30-11:30 am	e. PANEL DISCUSSION: Project Management Business Process (PMBP) Ms. Frederick (Moderator) Mr. Kenyon Mr. Luisa Mr. Jones Ms. Cook

CONTINUE 2ND DAY, WEDNESDAY, 19 JUNE 2001

<i>LUNCH</i>	11:30-1:00 pm (1½)	
10. Cook	1:00-2:00 pm (1)	f. HQUSACE Review, Integration and Submission (1) Review Responsibilities (2) National Consistency (3) Program Balance (4) Revision of OMB and OASA(CW) Guidance (5) OMB Submission (6) OMB Supplemental Requests
11. Jones	2:00-3:00 pm (1)	g. Funding Capabilities (1) Establishment (2) Approval (3) Disclosure and Updating
<i>15-MIN BREAK</i>	3:00-3:15 pm (¼)	
12. Osborne	3:15-4:30 pm (1¼)	h. Development of Program Request by Division and District

BEGIN 3RD DAY, THURSDAY, 20 JUNE 2001

4. CIVIL WORKS PROGRAM DEFENSE

13.	Kenyon	8:00-9:00 am (1)	a.	Administration Participation (1) Office of the ASA(CW) (2) OMB Hearings and Passback (3) President's Budget
14.	Pointon	9:00-10:00 am (1)	b.	Congressional Justifications and Hearings (1) Budget Justification Materials (2) Appropriations Hearings (a) ASA(CW) and Chief of Engineers (b) Division Commanders (c) Remaining Items (d) Non-Departmental Hearings (3) Public Works Hearings (4) Published Hearings Record
15-MIN BREAK		10:00-10:15 am (¼)		
15.	Osborne	10:15-11:30 am (1¼)	c.	Division Commanders Appropriations Hearings
LUNCH		11:30-1:00 pm (1½)		
			1-8	

Lsn Approx. Time and
No. Instructor Duration (Hours)

Outline

CONTINUE 3RD DAY, THURSDAY, 20 JUNE 2001

5. CIVIL WORKS PROGRAM EXECUTION

- | | | | |
|--------------|--------|----------------------|--|
| 16. | Jones | 1:00-2:15 pm
(1¼) | a. Committee Reports, Bills, and Acts
(1) Legislative Process
(2) Document Use
(3) Congressional Changes to the Budget |
| 17. | Kenyon | 2:15-3:30 pm
(1¼) | b. Acquisition and Distribution of Funds
(1) Apportionments by OMB, Treasury Warrants, and Trust Funds
(2) Work Allowances by Programs Division
(3) Savings and Slippage
(4) Allotments by Resource Management
(5) Deferrals and Rescissions |
| 15-MIN BREAK | | 3:30-3:45 pm
(¼) | |
| 18. | Kenyon | 3:45-4:45
(1) | c. Reprogramming Funds
(1) HQUSACE Authorities
(2) Field Authorities
(3) Reporting Requirements
(4) Sources of Funds
(5) Reprogramming Request Sheets
(6) Committee Actions
(7) Programmatic Adjustments
(8) Exhaustion of Funds and Notices |

BEGIN 4TH DAY, FRIDAY, 21 JUNE 2001

- | | | | |
|------------------|--------|-----------------------|--|
| 19. | Vining | 8:00-9:00 am
(1) | d. Status and Outlook of Funding, Legislation (Current Events Topic)
(1) Current Year Funding
(2) Supplemental Appropriations
(3) Budget Year Outlook
(4) Legislative Program
(5) Program Execution and Performance Measurement |
| 20. | Glyer | 9:00-11:00 am
(2)* | e. Manpower Requirements and Execution
(1) The Manpower Process
(2) Workload and Requirements
(3) FORCON Algorithms
(4) HQUSACE Guidance and Allocations
(5) Standard Reports and Information
(6) USACE Trends |
| * Includes break | | | |

- | | | |
|-----|-----------|--------------------|
| 21. | Frederick | 11:00-11:30
(½) |
|-----|-----------|--------------------|

6. COURSE EVALUATIONS AND PRESENTATION OF CERTIFICATES